

To: E-911 Operational Board  
From: Secretary of E-911 Board  
Re: Minutes of West Central E-911 Board Meeting,  
January 12, 2021  
Date: January 13, 2021

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The E-911 Board Meeting was called to order at 5:30 p.m. on Tuesday, January 12, 2021, via conference call by Chairman Rob McMillen.

The following board members were present: Mike Carmody (Morgan County), Earlene Castleberry (Greene County), Rodney Cox (Jacksonville), Rob McMillen (Greene County), Steve Miller (Calhoun County), Jason Wardell (Murrayville-Woodson), Rick Whalen (Franklin/Waverly), and Terry Woelfel (Calhoun County). Also present were Phil McCarty, Beth Hopkins, and Amy Jackson.

Chairman Rob McMillen asked if there were any corrections, deletions, or additions to the minutes of the December 8, 2020, meeting, which had been sent to members. A motion was made Rodney Cox, seconded by Steve Miller, to approve the minutes of the December 8, 2020, meeting. The motion carried unanimously.

Chairman McMillen asked if there was any correspondence for the Board. Beth Hopkins reported receipt of re-appointments for Doug Sills (City of Jacksonville), Rick Whalen (Franklin/Waverly), and new appointments for Earlene Castleberry (Greene County) and Terry Woelfel (Calhoun County).

Chairman Rob McMillen asked if there were any corrections, deletions, or additions to the agenda which had been sent to members. A motion was made by Rick Whalen, seconded by Rodney Cox, to accept the agenda as presented. The motion carried unanimously.

## **CHAIRMAN'S REPORT**

Chairman McMillen reported there is an upcoming meeting in Greene County in February to start the transfer of the road signs back to Greene County that Phil McCarty would be attending.

## **EQUIPMENT COMMITTEE**

Phil McCarty reported on the two equipment committee meetings. At the first meeting there was a presentation from Mission Critical and the second meeting a presentation from Mazitello, both for professional services for the MCERN Replacement Project. There was discussion over the need for professional services and the two vendors. Following discussion, it was determined that Phil McCarty would work with Amy Jackson and the vendors to define scope of work and the cost range for each phase of service.

## **FINANCE COMMITTEE**

Finance Committee Chairman Rodney Cox presented the bills for December for approval. Jason Wardell made a motion, seconded by Rick Whalen, to pay the bills from the attached reports for December totaling \$87,200.77 (ETSB) and \$89,019.79 (Dispatch). A roll call vote was called: Mike Carmody, yes; Earlene Castleberry, yes; Rodney Cox, yes; Steve Miller, yes; Jason Wardell, yes; Rick Whalen, yes; and Terry Woelfel, yes. Motion carried unanimously. Jason Wardell made a motion, seconded by Steve Miller, to approve the December Financial Reports. Motion carried unanimously.

## **POLICY AND PERSONNEL COMMITTEE**

Policy and Personnel Committee Chairman Mike Carmody had no report.

## **9-1-1 IMPLEMENTATION COMMITTEE REPORT**

9-1-1 Implementation Committee had no report.

## **COORDINATOR'S REPORT**

Phil McCarty reported we are at full staffing for dispatch. We have two full time employees in training and two fully trained part time employees. Phil McCarty advised he would be teaching EMD in house and the EPD and EFD protocol training will be online saving on travel.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business.

There was a motion by Rodney Cox, seconded by Jason Wardell, to adjourn the meeting. Motion carried. The next meeting will be held on Tuesday, February 9, 2021, at 5:30 p.m.