

To: E-911 Operational Board  
From: Secretary of E-911 Board  
Re: Minutes of West Central E-911 Board Meeting,  
February 9, 2021  
Date: February 10, 2021

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The E-911 Board Meeting was called to order at 5:30 p.m. on Tuesday, February 9, 2021, via conference call by Chairman Rob McMillen.

The following board members were present: Mike Carmody (Morgan County), Earlene Castleberry (Greene County), Rodney Cox (Jacksonville), Eric Hansell (South Jacksonville), Rob McMillen (Greene County), Steve Miller (Calhoun County), Doug Sills (Jacksonville), Jason Wardell (Murrayville-Woodson), Terry Woelfel (Calhoun County) and Brad Zeller (Morgan County). Also present were Phil McCarty, Beth Hopkins, and Amy Jackson.

Chairman Rob McMillen asked if there were any corrections, deletions, or additions to the minutes of the January 12, 2021, meeting, which had been sent to members. A motion was made Jason Wardell, seconded by Terry Woelfel, to approve the minutes of the January 12, 2021, meeting. The motion carried unanimously.

Chairman Rob McMillen asked if there were any corrections, deletions, or additions to the agenda which had been sent to members. A motion was made by Rodney Cox, seconded by Brad Zeller, to accept the agenda as presented. The motion carried unanimously.

## **CHAIRMAN'S REPORT**

Chairman McMillen reported new committee assignments have been made to fill vacancies. The updated list was sent to all board members.

## **EQUIPMENT COMMITTEE**

Phil McCarty reported they were still processing information from the consultants on the MCERN Replacement Project.

## **FINANCE COMMITTEE**

Finance Committee Chairman Rodney Cox presented the bills for January for approval. Brad Zeller made a motion, seconded by Jason Wardell, to pay the bills from the attached reports for January totaling \$21,150.61 (ETSB) and \$92,587.99 (Dispatch). A roll call vote was called: Mike Carmody, yes; Earlene Castleberry, yes; Rodney Cox, yes; Eric Hansell, yes; Steve Miller, yes; Doug Sills, yes; Jason Wardell, yes; Terry Woelfel, yes; and Brad Zeller, yes. Motion carried unanimously. Jason Wardell made a motion, seconded by Eric Hansell, to approve the January Financial Reports. Motion carried unanimously.

## **POLICY AND PERSONNEL COMMITTEE**

Policy and Personnel Committee Chairman Mike Carmody had no report.

## **9-1-1 IMPLEMENTATION COMMITTEE REPORT**

9-1-1 Implementation Committee Chairman Steve Miller had no report.

## **COORDINATOR'S REPORT**

Phil McCarty reported Jersey County has hired a new director, Kevin Klauss. We will be transitioning Jersey County administration over to him during the next two weeks.

Phil McCarty advised the part time clerical position has remained vacant since the last employee moved on. Phil advised a candidate has been identified who would fit the niche in the office and would like to fill that vacant position. There were no objections to filling the vacant position.

Phil McCarty advised the two trainees are working out well. Staff has been helping with vaccine registration and those costs will be reimbursed.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business.

There was a motion by Brad Zeller, seconded by Jason Wardell, to adjourn the meeting. Motion carried. The next meeting will be held on Tuesday, March 9, 2021, at 5:30 p.m.